



Morwenstow Parish Council

Parish Clerk; Jayne Steer BA (Hons). DipSW. MA. Msc.

clerk@morwenstowparish.gov.uk

Draft minutes of the council meeting held at **Morwenstow Community Centre** on **Wednesday 16th September** at 19.30 pm.

Present: Cllrs Hobbs (Chair), Phipps (Vice-Chair), Worden, Steer, Tilbey, B. Savage, Amos-Yeo, R. Savage, Myers, Payne.

Absent: NONE

In attendance; J. Steer (CLERK); Cornwall Councillor Emery. Two Members of the Public

1.	Apologies for Absence - NONE
2.	Declarations of Interest/Request for Dispensations – NONE
3.	Public Participation - The following points were raised by two attending members of the public; a) Parish Maintenance - The condition and lack of cleanliness of the directional road signage around the bus stop in Shop. CC Emery to action (forward to Highways). b) Drivers not adhering to the new 20mph speed limit, with some driving at dangerous speeds. RESOLVED to add concerns to the agenda for discussion at the next meeting. Clerk to Action Proposed/Seconded. Unanimous
4.	Monthly Meeting Minutes; 15th July 2026 It was RESOLVED that the minutes of the meeting of the Council, dated as above having been previously circulated, be taken as read and approved as a true and accurate representation of the July meeting. No matters arising NOTED .
5.	Cornwall Councillor Report. CC Emery's report included; a) Signage at Cleave Crescent – road markings and signage complete. b) CAP meeting (Transport) met last week. Included an update and Data from <i>Holsworthy Community Transport</i> show high usage of the bus service from Woodford area. HCT have recently won an award for best Community Transport in England Scheme. Can provide transport to local hospitals, including Treliske etc. c) August visit to Stratton Hospital minor injuries unit, with CC portfolio holder for health, other Cornwall Cllrs and a representative of <i>League of Friends</i> who have large pot of money to spend but restricted by NHS procurement problems – working to untangle. Staff very committed but struggle with recruitment. Ongoing concerns re social care issues and freeing beds. Some Care companies contracted by Cornwall Council currently refuse to go beyond Kilkhampton, thus resulting in difficulties with putting care packages in place for those in need in Morwenstow, consequently it can be difficult to get people home. Request for examples of any issues caused as a result of this. d) CC met this week regarding current Chief Executives current absence, whilst no deputy has been appointed, an interim has. But there are some difficulties in continuing work on Chief Exec's list. e) Tourist tax/visitor levy - currently no decision has been made and no decision is imminent despite current media coverage. f) Devolution agreement for Cornwall, potential decision/information before Christmas (Consideration will potentially be around post-16 skills, Transport, Housing, Taxation).
6.	Parish Maintenance and Matters for Discussion To RECEIVE the following maintenance reports and logs; a) Parish Maintenance and hedges; Memorial Bench now in place in Aunt Amy's Garden, arch in need of repair, canopy requires cutting back. RESOLVED to form a small working group to carry out necessary work. To be added for discussion to next month's agenda. Clerk to Action Proposed/Seconded. Unanimous b) Quote received for tree work around the playing fields/football field. RESOLVED to accept verbal quote for work to be delivered in the spring. Chair to confirm with contractor Proposed/Seconded. Unanimous c) NOTED that the repairs to the pump track have been completed. All maintenance logs for the months of July and August 2026 were RECEIVED, NOTED & signed by the Clerk as follows; b) Completed tree logs c) Completed Playpark logs d) Completed overall grounds logs e) Completed Outdoor fitness equipment logs To RECEIVE any update on the replacement of the Towers play equipment – no info at this time Clerk to follow up Enhanced Maintenance project – Cllr Steer reported ongoing issues with the replacement of the manhole covers at the end of the Community centre; other requested work is also ongoing.

7.	Whole Society Resilience Conference 2026 NOTED receipt of reminder for this conference at Royal Cornwall Showground on Tuesday 22 nd September.																																								
8.	Transport Poll NOTED date by which this must be completed and returned by Friday 25 th September Clerk to Action Cllr Worden to be added as contact on the poll. Cllr Worden has attended various 'transport' events and was in contact with relevant persons, but email information has unexpectedly ended. Cllr Emery to follow up RESOLVED to include a piece in Hamlets to promote use of the bus as a Parish matter. Clerk to Action RESOLVED to keep item on future agenda for further updates Clerk to Action																																								
9.	Planning Changes Briefing Reminder of date of the briefing for clerks and councillors on Wednesday 23 rd September 4.00pm – 5.30pm. Email to be sent to all councillors again. Clerk to Action																																								
10.	Crosstown Green - Speed RECEIVED email from two parishioners re possibility of erecting small fence on Crosstown Green to prevent damage from cars using the area for parking. RESOLVED to add the village green to the next agenda for discussion. Clerk to Action RESOLVED to request Visors from Highways. Cllr Emery to action RESOLVED to write to Parishioner agreeing support and confirming council following up Clerk to Action RESOLVED to add to 'enforcement' of speed control to agenda for discussion at next month's meeting Clerk to Action Suggestion to ask Highways to install visors, set at 20/30 mph Proposed/Seconded. Unanimous.																																								
11.	Shears Bridge RECEIVED email from parishioner NOTED response from Environment Officer - the bridge remains under a temporary Traffic Regulation Order. Reassurance from EO that safety measures, and notices are to be checked.																																								
12.	Request to support speed restrictions in Woolley RECEIVED email from parishioner asking for council support in asking for speed restrictions for Woolley. It was also NOTED that Crosstown does not have speed restrictions RESOLVED to contact parishioner to say PC will support their application for speed restriction Clerk to Action.																																								
13.	FRESH FRIES RECEIVED request from Fresh Fries. RESOLVED to agree to request to park in the Community Centre Car Park on Wednesday evenings to sell his fries from Wednesday 23 rd September. Proposed/Seconded. Unanimous. Clerk to contact & Confirm																																								
14.	Policy Reviews RESOLVED to accept the Parish Councils Health & Safety Policy AND Data Protection Policies as reviewed. NOTED no changes necessary as both are still compliant with up-to-date legislation. Copies of Policies annual reviews calendar handed to all Cllrs.																																								
15.	General Training Available to all Cllrs through calendar on CALC website.																																								
16.	POTENTIAL NEW WEBSITE RECEIVED updates on search for replacement provider. Very Expensive. Further options to be sought. Clerk to action																																								
17.	LAPTOP/SECURITY/DATA PROTECTION RECEIVED the following updates Laptop requires new battery AND new security software. SLCC recommendation deemed too expensive. RESOLVED to renew current security subscription, due at the end of this month. Clerk to action.																																								
18.	FINANCES a) RESOLVED to approve payments as below. All invoices were agreed by all and signed by the Chair. <table><tr><th>Payee</th><th>Description</th><th>Gross amount</th></tr><tr><td>D. Miles</td><td>Securing Aunt Amy's garden bench & clearing rubbish</td><td>£56.00</td></tr><tr><td rowspan="3">K. Sluggett</td><td>Footpath Trimming</td><td>£1431.00</td></tr><tr><td>Hedge Trimming (Football Pitch)</td><td>£54.00</td></tr><tr><td>Hedge Trimming (Playing Fields)</td><td>£54.00</td></tr><tr><td>Cornwall Broadband</td><td>Broadband (advance payment for October)</td><td>£33.59</td></tr><tr><td>BDO LLP</td><td>External Audit</td><td>£252.00</td></tr><tr><td>TEEC</td><td>Website hosting & maintenance</td><td>£194.39</td></tr><tr><td rowspan="4">CHADDS</td><td>Toilet Rolls (Public Toilets)</td><td>£17.98</td></tr><tr><td>Toilet Rolls (Duckpool Toilets)</td><td>£17.98</td></tr><tr><td>Toilet Rolls (Public Toilets)</td><td>£17.98</td></tr><tr><td>Paper towels (Public Toilets)</td><td>£23.52</td></tr><tr><td>Outdoor Play People</td><td>50% deposit for Playpark equipment replacement</td><td>£4955.40</td></tr><tr><td>CHADDS</td><td>Toilet rolls (Public Toilets)</td><td>£17.98</td></tr><tr><td>Parish magazine Printing</td><td>HAMLETS magazine printing</td><td>£49.84</td></tr></table>	Payee	Description	Gross amount	D. Miles	Securing Aunt Amy's garden bench & clearing rubbish	£56.00	K. Sluggett	Footpath Trimming	£1431.00	Hedge Trimming (Football Pitch)	£54.00	Hedge Trimming (Playing Fields)	£54.00	Cornwall Broadband	Broadband (advance payment for October)	£33.59	BDO LLP	External Audit	£252.00	TEEC	Website hosting & maintenance	£194.39	CHADDS	Toilet Rolls (Public Toilets)	£17.98	Toilet Rolls (Duckpool Toilets)	£17.98	Toilet Rolls (Public Toilets)	£17.98	Paper towels (Public Toilets)	£23.52	Outdoor Play People	50% deposit for Playpark equipment replacement	£4955.40	CHADDS	Toilet rolls (Public Toilets)	£17.98	Parish magazine Printing	HAMLETS magazine printing	£49.84
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	SHEDSCENE	Aunt Amys garden Memorial Bench replacement	£289.00
	STAFFING Costs (July, August, September)		£2404.36
	Proposed/Seconded. Unanimous. Clerk & Chair to action payments.		
	b) RESOLVED to accept statement of accounts/bank reconciliation & account statements for the months ending 31 st July 2026 and 28 th August 2026 as true and accurate. All were checked, agreed and signed by two Cllrs.		
	Proposed/Seconded. Unanimous.		
	Bank reconciliation details as follows;		
	Statement of Accounts as at 31st July 2026 for September 2026 meeting		
	Current Account Balance as at 30/06/2026 brought forward		£7328.11
	Plus, payments in		£8260.00
	Less payments debited		£6186.70
	Current account balance		£9401.41
	Less cheques still to be debited		£0.00
	Less earmarked funds		£4129.50
	Balance in Current Account will be		£9414.41
	Balance in MUGA account will be		£8.60
	Balance in Business Reserve Account will be (as per bank statement)		£14438.75
	Total Funds Available		£19719.26
	Statement of accounts as at 28th August 2026 for September 2026 Meeting		
	Current Account Balance as at 31/07/2026 brought forward		£9401.41
	Plus, payments in		£0.00
	Less payments debited		£2.45
	Less earmarked funds		£4129.50
	Current account balance		£9398.96
	Less cheques still to be debited		£0.00
	Balance in Current Account will be		£9398.96
	Balance in MUGA account will be		£18.60
	Balance in Business Reserve Account will be (as per bank statement)		£14438.75
	Total Funds Available		£19726.81
	RECEIVED conclusion of External Audit (AGAR). RESOLVED to display NOTICE OF CONCLUSION on the website AND in the noticeboard from Thursday 17th September 2026 .		
	Proposed/Seconded. Unanimous Clerk to Action		
	NOTED that the AGAR is going digital from the end of this financial year.		
	a) RESOLVED to accept SLCC/NALC/CALC acceptance of 3.3% pay increase for Clerk & RESOLVED to backdate to 1 st April 2026.		
	Proposed/Seconded. Unanimous. Clerk to Action		
19.	Planning - Update from Cllr Worden – no updates as yet.		
	a) No council consultation response requests received prior to meeting.		
	b) Recent decisions of the Planning authority NOTED as follows (for information only).		
	Ref. No: E1/96/1357 Prior notification for the siting of a 15-metre-high telecommunications tower [card 0163 mor] - Crimp And Telecommunications Mast Bude Cornwall EX23 9PB. Status: Prior approval not required		
	Ref. No: E1/98/0625 Erection of extension to existing telecommunications tower [card 0163 mor] - Crimp Garage Bude Cornwall EX23 9PB Approved with conditions		
	Ref. No: E1/1999/1511 Prior notification for the installation of additional antennae and erection of equipment cabinet within extension of security fence telecommunications site [card 0163 mor] - Crimp Garage Bude EX23 9PB Approved		
	PA26/03861 Application for a certificate of lawful development for an existing use, namely continued use as a residential unit. The Cabin, Eastcott Cross, Gooseham, Bude, EX23 9PN. Status: Granted (CAADs, PIPs and Lus only)		
	PA26/04700 Proposed garage/workshop – 3 Jacques Cottages. Shop. Morwenstow. Approved with Conditions.		
	PA26/03812 Cory Farm Morwenstow Bude Cornwall EX23 9ST Submission of details to discharge conditions 3 (HMMP), 4 (LEMP precom), 5 (CEMP precom) and 9 (BNG) in respect of application PA25/03276 dated 28.01.2026		
	Decision S52/S106 and discharge of condition apps		
20.	Suggested items for Agenda		
	NOTED the following items from this meeting are to be included on the agenda for discussion at the October Meeting;		
	a) Speed concerns in SHOP and Woolley – Speeding Enforcement proposals		
	b) Village Greens (Parking and Camping concerns)		
	Proposed/Seconded. Unanimous. As stated throughout - Clerk to Action		
21.	Notification of next meeting - Wednesday 21st October 2026		

Meeting closed at 8.20 pm